

Adams Conservation District
118 East Main Ave., Ritzville, WA 99169
Special Board Meeting Minutes
March 28, 2024

Attending: Supervisors: Curtis Hennings, Ron Hennings, Michael Broeckel, Branden Spencer, Gary Cook; Staff: Cara Hulce

The meeting was called to order by Curtis Hennings at 7:40 p.m.

Reports from Guests/Partner Agencies/Manager

- **Cara Hulce, Manager**
 - Mr. Harder's cultural resource survey was in early March, once it's been reviewed, he can start fencing assuming there's no concerns. Mr. Sitton's has his drill frame and is waiting on the wings. Cara's waiting to hear back from Mr. Walter if he's got his tower installation scheduled yet.
 - There's still some IM funding available that needs to be used by June 30, 2024 or returned to SCC soon.
 - Branden Spencer has unofficially been re-elected as a board supervisor!
 - The WADE conference is June 10-12th if anyone would like to attend let Cara know asap.
 - The VSP work group approved 3 cost-share applications recently, 2 were for assistance getting new pump and nozzle packages to improve irrigation efficiency and 1 was for a no-till drill.

Minutes: Gary moved to approve the meeting minutes for February 15, 2024. Michael seconded the motion; motion passed.

Financial Report: Michael moved to approve the financial report for February 2024 showing end balances of \$118,028.75 (money market) and \$172,748.95 (checking), and to approve all ACH/EFT transactions from February 1 – February 29, 2024. Total deductions were \$5,221.20 and liability was \$1,352.96. Branden seconded the motion; motion passed.

Old Business:

- Umpqua was able to increase ACD's yield on money market funds.

New Business:

- The board reviewed the Ritzville Motor Company lease amendment which includes a \$30/month increase which would make ACD's rent \$530/month.

Michael moved to approve the lease amendment with Ritzville Motor Company. Gary seconded the motion; motion passed.

- The board discussed raising rent for Grandinetti & Associates who have been paying \$220 for the past 10 years, but decided to leave it at as is for now.

- The board reviewed salary and benefits data for E. WA mangers and discussed how to adjust Cara’s pay rate and healthcare stipend.

Michael moved to increase Cara’s hourly rate from \$30 to \$40 and her stipend from \$2 to \$4.50/hr as of April 1, 2024. Branden seconded the motion; motion passed.

The meeting was adjourned at 8:57 pm by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____ Date: _____

The next board meeting is scheduled for April 18, 2024 at 7:30 pm.