

**Adams Conservation District**  
**118 East Main Ave., Ritzville, WA 99169**  
**Board Meeting Minutes**  
**June 16, 2022**

**Attending:** (Via Zoom) Ron Hennings, Michael Broeckel, Branden Spencer, Gary Cook; Staff: Cara Hulce; Guests: Cari Roepke, NRCS

**The meeting was called to order by Ron Hennings at 7:46 p.m.**

***Reports from Guests/Partner Agencies/Manager:***

- **Cari Roepke, NRCS**
  - NRCS is done obligating EQIP funding, 8 projects were approved.
  - They are working on CSP applications and plan to finish them by the end of the month.
  - CRP stand evaluations are finishing up and then they'll rate conservation plans. Marika is working on cancelled contracts.
  - They have a new task order with Lincoln County CD for stand evals for FY23.
  
- **Cara Hulce, Manager**
  - Drilling has finally started on Harder's IM funded wells. There were issues drilling at the first location, but they are now moving on to the second location which will hopefully go smoother.
  - Hennings and Spencer are waiting for hexprotect tiles to arrive.
  - Cara and Connor continue planning for the different practices within Fedie's windbreak/wildlife planting project.
  - Assuming projects are completed in time there should be less than \$1,000 remaining in our IM grant at the end of this funding cycle, exactly how much depends on TA and finishing tech upgrades.

***Minutes:*** Branden moved to approve the meeting minutes for May 19, 2022. Gary seconded the motion; motion passed.

***Financial Report:*** Michael moved to approve the financial report for May 2022 showing end balances of \$117,888.32 (money market) and \$136,505.11 (checking), and all ACH/EFT transactions from May 10 – June 6, 2022. Total deductions \$14,028.66 and liability \$1,448.10. Gary seconded the motion; motion passed.

***Old Business:***

- The pick-up is repaired and back at the district.
- Most of the tech upgrades in the board room have been installed. Need to determine whether main office printer should still be used.

**New Business:**

- The board reviewed the district's WSCC FY23 Implementation (IM) addendum.

**Michael moved to approve the FY23 IM addendum. Gary seconded the motion; motion passed.**

- The board reviewed a draft material purchasing agreement. As discussed at the May meeting Wildlands Nursery only sales wholesale now, so the district would need to purchase Fedie's windbreak plants and then sale them to Fedie. These plants would also need to be a contract grow which requires a 30% down payment. This purchasing agreement is between the landowner and district and outlines each parties' responsibilities.

**Michael moved to approve the material purchasing agreement. Branden seconded the motion; motion passed.**

- The board discussed participating in the hazard mitigation planning for Adams Co. They decided the district doesn't need to participate in planning since it was felt the type of hazards the county is addressing doesn't really fall within the district's realm. However, if after planning there are projects that are within the district's scope of work, we'd be happy to provide assistance.
- The 2-year monitoring time frame for Curtis's preliminary water right permit is up, however, since there wasn't enough flow to divert water at the dam this last year, we are uncertain as to whether the Dept. of Ecology will require monitoring for another year. If DOE doesn't require another year of monitoring, should we still monitor water levels? Continued monitoring would allow for a consecutive data set which could be beneficial for determining project effectiveness over time. On the other hand, that funding could be used for project implementation. After discussing the pros and cons the board is considering continuing monitoring but maybe limiting it to the most beneficial locations and times. Cara will talk to Ducks Unlimited to get their perspective and this topic will be discussed further at the next board meeting.

**Branden moved to adjourn the meeting at 8:57pm. Michael seconded the motion; motion passed.**

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

**The next board meeting is scheduled for July 21, 2022 at 7:30 pm.**