**Adams Conservation District**

**118 East Main Ave., Ritzville, WA 99169**

**Board Meeting Minutes**

**January 18, 2023**

***Attending***: Supervisors: Curtis Hennings, Ron Hennings, Michael Broeckel, Gary Cook, Branden Spencer; Staff: Cara Hulce

**The meeting was called to order by Curtis Hennings at 7:43 p.m.**

***Reports from Guests/Partner Agencies/Manager***

* **Cara Hulce, Manager**
* Spencer’s cost-share is complete.
* So far no one has submitted a candidate form, the filing deadline is January 19th by 5pm. Curtis, Ron and Gary requested ballots.

***Minutes*: Branden moved to approve the meeting minutes for December 15, 2022.**

**Gary seconded the motion; motion passed.**

***Financial Report:***  **Michael moved to approve the financial report for December 2022 showing end balances of $117,909.05 (money market) and $148,797.90 (checking), and to approve all ACH/EFT transactions from December 1 – December 31, 2022. Total deductions were $5,086.59 and liability was $1,823.40. Branden seconded the motion; motion passed.**

***Old Business:***

* The board decided on what information they’d like on the billboard. Cara will send a photo of the info to Branden to relay to John Rankin.
* The board reviewed the district’s Equal Employment Opportunity, Accommodation, and Anti-harassment and Non-discrimination policies.
* The small box freezer we had used for storing plant starts was stolen, but it wasn’t working anyways so the district won’t replace it.
* Branden and Ron updated the board on the effectiveness of the hexprotect tiles. While the tiles are doing a good job at limiting algae growth, they do not keep the water surface from freezing over. In fact, they are an impediment when trying to break up the ice. Tiles probably need to be removed during the winter months or maybe do 85% coverage to allow for an area to chop a hole in the ice. In troughs without tiles the algae growth covered the thermometers making them illegible so Branden will use a different thermometer to monitor temperature during site visits.

***New Business:***

* The board reviewed the service agreement with Account Sense for 2023.

**Michael moved to approve the service agreement with Account Sense for 2023. Ron seconded the motion; motion passed.**

**The meeting was adjourned at 8:48pm by Curtis Hennings.**

Minutes approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minutes prepared by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The next board meeting is scheduled for February 16, 2023 at 7:30 pm.**