

**Adams Conservation District**  
**118 East Main Ave., Ritzville, WA 99169**  
**Special Board Meeting Minutes**  
**March 28, 2024**

**Attending:** Supervisors: Curtis Hennings, Ron Hennings, Michael Broeckel, Branden Spencer;  
Staff: Cara Hulce; WACD & WCS: Heather Wendt

**The meeting was called to order by Curtis Hennings at 7:49 p.m.**

***Reports from Guests/Partner Agencies/Manager***

- **Heather Wendt, WACD/WCS**
  - Heather is now the Director of Development and Engagement for WACD. Since joining WACD she has been visiting different districts to let them know what WACD is up to. She said their annual plan of work is out for review and they've updated their website. They're working on bring more support to districts on policies, IT, etc. Each district can now get one free hour of attorney time through WACD. They've been looking at the foundation of WACD and seeing where there's room for improvements. They'd like to bring WACD plant materials and WACD together to work more holistically. The WACD spring legislative meeting will be May 29-30<sup>th</sup> in Ellensburg with a virtual attendance option. This meeting will allow districts time to work on resolutions and talk about concerns. Heather also mentioned that WCS is working on gathering historical information about districts, so Cara will look for pictures, etc. that might be of interest.
- **Cara Hulce, Manager**
  - Mr. Harder's fencing is anticipated to begin in May. There's been issues ordering and scheduling installation of Mr. Walter's virtual fencing. We'll hopefully know early next week if he's going to be able to use the funding before it expires.
  - There's still some IM funding that needs to be used or returned soon.
  - Michael and Cara reviewed the Schedule 22 which will be included in the annual financial report that the board will be reviewing next month before submitting to the SAO.

**Minutes:** Michael moved to approve the meeting minutes for March 28, 2024. Branden seconded the motion; motion passed.

**Financial Report:** Michael moved to approve the financial report for March 2024 showing end balances of \$118,103.77 (money market) and \$172,805.28 (checking), and to approve all ACH/EFT transactions from March 1 – March 31, 2024. Total deductions were \$4,711.80 and liability was \$1,408.64. Ron seconded the motion; motion passed.

***Old Business:***

- Branden's pumping plant project was discussed. Frustrations regarding cultural resources and engineering were aired and ideas for working through those issues were proposed. Funding options for the project were also discussed. If it doesn't work out that the project can be completed before June 30<sup>th</sup> and there are no other projects lined

up for FY25, then the board said they were fine with putting the anticipated additional \$77, 777 in IM funding towards Branden’s pumping plant. Cara will put in the request for the additional \$19,500 in NRI funding for the pumping plant project.

***New Business:***

- The board reviewed the SAO data sharing agreement.

**Michael moved to approve the SAO data sharing agreement and to have Cara sign it on the district’s behalf. Ron seconded the motion; motion passed.**

- The board reviewed RCW 89.08 sec 210 & 220.

**The meeting was adjourned at 9:26 pm by Curtis Hennings.**

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

**The next board meeting is scheduled for May 26, 2024 at 7:30 pm.**