

**Adams Conservation District**  
**118 East Main Ave., Ritzville, WA 99169**  
**Board Meeting Minutes**  
**March 20, 2025**

**Attending:** Supervisors: Curtis Hennings, Ron Hennings, Michael Broeckel, Branden Spencer, Gary Cook; Staff: Cara Hulce; Guest: Bryce Esser

**The meeting was called to order by Curtis Hennings at 7:43 p.m.**

***Reports from Guests/Partner Agencies/ACD Manager***

- **Cara Hulce, ACD**
  - ACD received reimbursement for Harder's pipeline and watering facility phase 2 project, so all NRI projects are now wrapped up. Planning for McRae's project will likely begin next month.
  - It looks like two of our SFF applicants that didn't receive funding will be able to get assistance for a Weed-it spot sprayer and a no-till drill from a quick turnaround grant through WSDA.
  - Two more producers are interested in assistance getting no-till drills.
  - WADE conference is June 9-11<sup>th</sup> with early registration ending April 1<sup>st</sup> and final May 1<sup>st</sup> so if any supervisor is interested in attending, please let Cara know asap.

**Minutes:** Branden moved to approve the meeting minutes for February 27, 2025. Ron seconded the motion; motion passed.

**Financial Report:** Michael moved to approve the financial report for February 2025 showing end balances of \$122,084.14 (money market) and \$140,548.57 (checking), and to approve all ACH/EFT transactions from February 1 – February 28, 2025. Total deductions were \$5,953.52 and liability was \$1,712.40. Branden seconded the motion; motion passed.

***Old Business:***

- Bryce Esser has unofficially won the district election, the WSCC will make it official at their meeting in May.
- Cara had another meeting with Streamline to finalize website, the new site should be active within the next couple days. More pages and info will be added, but all the information from the old website has been migrated and is ADA compliant.
- Michael and Cara discussed her annual review last week.

***New Business:***

- The board reviewed the annual work plan for WSCC grant FY26.

**Branden moved to approve ACD's annual work plan for FY26. Michael seconded; motion passed.**

- Cara talked about up getting all board members set up for direct deposit for mileage payments. She'll send deposit authorization forms to those not set up yet.

**The meeting was adjourned at 8:24 pm by Curtis Hennings.**

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

**The next board meeting is scheduled for April 17, 2025 at 7:30 pm.**